

Compliance Requirements for Sophomore Transfers entering the program Summer 2025

Forms	Earliest date requirement can be administered:	Complio/American DataBank document <u>uploading window</u> : Begins	Deadline for Approval	Special Instructions before uploading information to Complio/American DataBank
Handbook Certification	July 15, 2025	July 15, 2025	September 30, 2025	<ul style="list-style-type: none"> - Please complete the form in its entirety or it will be rejected. This includes all of the following: student signature, printed name, date and UM ID. - The form must be uploaded. - Please ensure that you have reviewed the upcoming 25/26 academic year handbook to be compliant. - this is a yearly requirement
Technical Standards	April 23, 2025	April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - Please read the technical standards information found in the undergraduate student handbook. - Please complete the form in its entirety or it will be rejected. This includes all of the following: student signature, printed name, date and UM ID. - Both pages of the form must be submitted for acceptance - thi is a yearly requirement
State of Residence Change Notification	April 23, 2025	April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - Please complete both sections of the form <u>only if you are living in a state other than Michigan during the course of your Undergraduate program.</u> This includes all of the following: First Name, Last Name, New Address, uninqname, umid#. Please also complete the acknowledgement of receipt area including: First Name, Last Name, Signature and Date. <u>If you are not living in a state other than Michigan during the course of your Undergraduate program,</u> you only need to complete the acknowledgement of receipt area including: First Name, Last Name, Signature and Date. - This form must be uploaded to Complio - this is a yearly requirement
Authorization to Disclose Information Statement	April 23, 2025	April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - Please complete the form in its entirety or it will be rejected. This includes all of the following: First and Last Name, phone #, uninqname and UM ID, in addition please complete the authorization to disclose area by completing all of the following: both boxes must be checked, enter first and last name, sign and date. - Both pages of the form must be uploaded for acceptance. - this is a one-time requirement

Immunizations	Earliest date requirement can be administered:	Complio/American DataBank document <u>uploading window</u> : Begins Deadline for Approval		Special Instructions before uploading information to Complio/American DataBank
<p>TB skin test (also called TB or PPD) or blood test</p> <p>Important Notice: In order to ensure an accurate test result, <u>do not schedule a TB test within four weeks of a Covid-19 Immunization</u></p>	April 23, 2025	April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - Documentation must include the date administered, the date read and negative results OR a lab report showing a negative QuantiFERON TB Gold or T-SPOT blood test and test date - Blood tests are valid for three years - In the event of a positive result, please contact the Compliance Team at umsn-undergradcompliance@med.umich.edu for further assistance. - The school of nursing form is optional - This is a yearly requirement
Flu (Influenza) vaccine	August 15, 2025	August 15, 2025	October 15, 2025	<ul style="list-style-type: none"> - Flu shots will be available on campus at the end of September or beginning of October. - You may receive your vaccine anytime during the acceptance period at a location of your choice. - Instructions detailing when the flu shots will be available and how to provide proof of compliance will be sent each fall. - The school of nursing form is optional. - This is a yearly requirement
Hepatitis B		April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - The Hepatitis B vaccine is a series of three doses and proof must include the dates of the first, second, and third doses of the vaccine OR a lab report for a positive Hepatitis B titer. - In the event of being considered a “non-converter” please contact the Compliance Team at umsn-undergradcompliance@med.umich.edu for further assistance. - This is a one-time requirement
MMR (Measles, Mumps and Rubella) one-time		April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - The MMR vaccine is two doses and proof must include the dates of the first and second doses of the vaccine after 12 months of age OR a lab report for a positive antibody titer for each of the three components (Measles, Mumps, and Rubella). - This is a one-time requirement

Chicken Pox (Varicella Zoster) one-time		April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - The chicken pox vaccine is two doses and proof must include the date of the first and second doses of the vaccine OR a lab report for a positive Varicella titer. - This is a one-time requirement
Tdap (Tetanus, Diphtheria & Pertussis)		April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - Documentation of a Tdap vaccine at age 11 or after is required. - <u>Since Tdap vaccines are only valid for ten years, you may need to receive a Td booster prior to your first term of enrollment or at some point during your enrollment.</u> - Students must ensure that this requirement is valid for the entire academic year.
CPR, Criminal Background Check and Drug Screening	Earliest date requirement can be administered	Complio/American DataBank document <u>uploading window:</u> Begins Deadline for Approval		Special Instructions before uploading information to Complio/American DataBank
<u>CPR</u> (Cardiopulmonary Resuscitation) Certification	April 23, 2025	April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - We only accept the American Heart Association BLS for Healthcare provider's course, an American Red Cross CPR course completed will not be accepted. - Please upload your proof of completion. It is valid for two years. - This requirement is needed every two years
Criminal Background Check		April 23, 2025	September 30, 2025	<ul style="list-style-type: none"> - A criminal background check must be completed through Complio/American DataBank. See Complio/American DataBank link below information under the area "How to set up your Complio Account". - This is a one-time requirement
Drug Screen				<ul style="list-style-type: none"> - DO NOT ORDER YOUR DRUG SCREEN UNTIL INSTRUCTED TO DO SO BY YOUR SCHOOL. You must order a drug screen through your Complio account only. No other tests will be accepted. More information regarding drug testing will be announced during the student's school of nursing orientation. - This is a yearly requirement

For more information on uploading your documents with Complio/American DataBank, visit the link:

[Student Guide to Complio](#)

All compliance requirement information can be found on the School of Nursing Website:

[Compliance Requirements](#)

For questions regarding compliance, email:

umsn-undergradcompliance@med.umich.edu